



MEMORANDUM

Vice President of Educational Services

To: Dr. Glenda O. Barron
From: Dr. Mark A. Smith
Subject: August 2017 Educational Services Report

EDUCATIONAL SERVICES PRESENTATION

"Testing is More than Just Testing" by Ms. Stephanie Perkins.

STRATEGIC PLAN UPDATE

Dr. Mark Smith will provide the monthly strategic plan update. This month's report will cover the following:

Goal 1. Foster Student Success

Objective B. Increase students' attainment of recognized credentials

Strategy 1. Provide guided pathways for all degree programs

COMMUNITY INITIATIVES AND SPECIAL PROGRAMS

Career and Technology

The Temple College 2017-2018 Perkins Basic Grant Program Allocation is \$176,814. This represents a 15% reduction from last year's initial allocation of \$207,970. The allocation partially reflects a 6% reduction of the state's available dollars and a 7% reduction in Temple College Career and Technology enrollment.

Achieving the Dream

The National Student Clearinghouse Research Center has issued its second version of the pilot study of post-secondary outcomes through the Institutional Benchmark Report for individual schools. The first report tracked the fall 2008 cohort of entering learners and the second followed the fall 2010 cohort of entering learners.

The overall six-year completion rate for Temple College learners for the 2010 cohort was 38.24% compared to 38.64% for the 2008 cohort. The national rates for this same period are 39.13% (2010) and 39.29% (2008) for learners beginning at two-year institutions. Although Temple College showed a .4% overall decrease in the six-year completion rate, the number of learners completing at Temple College rose from 16.32% to 18.57%. Temple College's completion and persistence rate, learners who have graduated or still attending a college or university, is 59.88% compared to the national rate of 55.10%.

Copies of the two reports are located on the Institutional Effectiveness web page under Student Success.

templejc.edu

About Temple College → Institutional Effectiveness → Student Success Six Year Completion Reports

SACSCOC

Dr. Jimmy Roberts, Associate Vice President of Community Initiatives and Special Programs and SACSCOC Accreditation Liaison, attended the 13th Annual Institute on Quality Enhancement and Accreditation. Sponsored by The Southern Association of Colleges and Schools Commission on Colleges, the annual Institute was held in Austin, July 16–19, 2017. The purpose of the Institute is to focus on learner learning, best practices in assessment, and quality enhancement initiatives in higher education.

ACADEMIC OUTREACH & EXTENDED PROGRAMS

ELearning

New D2L/Brightspace login has an improved design and navigation. Enhancements made to Welcome message, Temple College logo and *run system check* and *reset password*. This will have a positive impact on learner navigation and usability.

Sixteen (16) eLearning Learner Orientations are scheduled for August 22 – 31, 2017 at the Taylor and Hutto centers and main campus. eLearning staff is working with the advising office to remedy processing issues involved with getting all learners registered into orientation sessions for fall and future semesters.

Mr. Brian St. Amour, eLearning Director, assisted in renegotiating the Smarthinking online tutoring service contract so that expense costs are more in line with usage of service. Contract hours were reduced from 1230 hours to 750 hours resulting in a cost reduction from \$31,980 to \$20,250. eLearning staff is currently working on increasing learner usage of Smarthinking. Strategies include adding logo to learners' D2L homepage for better visibility and coordinating with the Retention & Recruiting department and individual instructors to stress availability to learners.

eLearning staff and Temple College administration will be meeting with a Canvas learning management system vendor to assess the viability of moving to this software solution at Temple College. Canvas reached out to Dr. Barron at the TACC (Texas Association of Community Colleges) summer conference. During this meeting, Canvas informed Dr. Barron that the cost of using their solution would be \$10.25 per FTE (full-time equivalent). This pricing would equate to an annual cost of \$30,750 for an FTE of 3,000. Temple College's FTE is under 3,000. The recommendation strategy for consideration will be to proceed in a pragmatic manner to gain understanding of the software solution capabilities and to obtain feedback from other institutions regarding migration, implementation, user experience, reliability and service and support. We also want to determine if there are any other costs associated with this software solution and for how long this FTE pricing will remain in effect.

Christa Quigley, Assistant Director eLearning, presented an eLearning Orientation to 120 Belton High School and Belton New Tech High School dual credit learners and parents on 5/24 for learners considering dual credit courses. Christa is working with the TC Dual Credit Director to set up sessions for the fall semester.

As part of the P20 Central Texas Regional Council's Teacher Externship program, Salado High School teacher Ms. Courtnie Bagley and Temple's Travis Science Academy teacher Ms. Cabrea Bundy shadowed the eLearning department on June 13 and 14. Ms. Christa

Quigley and Mr. Brian St. Amour facilitated tours of campus buildings and departments; arranged tours of instructional technology focused areas including the Library, SIM Center, Testing, EAC & Labs, and Bookstore; explained and demonstrated department logistics, technology systems, procedures, and best practices. Externs also spent time with Temple College staff in the ITS department. All Temple College staff participants received very positive feedback from both the externs and Ms. Wanda Williams, Manager, Special Projects, Central Texas Workforce Board.

eLearning interacted with potential learners and parents at the Temple College Open House on July 19 to highlight what eLearning services are available and how the eLearning team can assist learners to complete their coursework.

Mr. Brian St. Amour attended the NTCCU (Northeast Texas Consortium of Colleges and Universities) conference at Tyler Junior College on June 14-16. Brian gathered information on newest industry standards for building quality courses, elements of effective pedagogy and accessibility. Brian also participated in a discussion on the impact of limited internet services in rural areas and how to overcome these obstacles.

Mr. Brian St. Amour will attend the Texas Distance Learning Association (TxDLA) quarterly meeting. The workshop will include a presentation and discussion on the topic of *Increasing Equity and Interaction in Distance Learning Environments*, the TxDLA (Texas Distance Learning Association) business meeting, and a working lunch.

Virtual College of Texas (VCT)

Texas Quality Matters Consortium

Temple College is to receive scholarship to cover annual fee for membership in the Texas Quality Matters Consortium. The VCT scholarship will pay for the membership required to access rubrics for quality courses and for Mr. Brian St. Amour to be enrolled in the facilitator and peer reviewer course training.

Ms. Christa Quigley attended the July 14 VCT Summer Workshop.

Twenty-seven (27) learners enrolled in VCT courses for the summer 2017 semester. Eight (8) learners are currently enrolled in VCT courses for the fall 2017 semester and the eLearning team is seeking department chair approval for four additional courses learners need to successfully complete their degrees.

BIOL 1406 Biology for Science Majors was offered through the VCT by Temple College for the summer 2017 semester. Two non-Temple College learners enrolled in this course. ARTC 1325 (Introduction to Computer Graphics) and IMED (Web Page Design) are being offered through the VCT system by Temple College for fall 2017.

East Williamson County Higher Education Center (EWCHEC)-TAYLOR

Dr. Daniel Spencer, AVP Academic Outreach and Extended Programs, Ms. Kim Townsend, Office Manager, and Ms. Jackie Miller, Secretary IV for EWCHEC Taylor have been working

with Taylor ISD administration, Legacy Early College High School (ECHS) staff, Temple College departments/faculty, the Texas Bookstore, and Temple College ITS support staff to relocate classes, bookstore operations and install/troubleshoot equipment in preparations for the fall 2017 semester. All needed modifications are required due to construction of new Legacy addition.

TEXAS BIOSCIENCE INSTITUTE (TBI)

Sixteen TBI learners are completing their 2017 Summer Research Internships. The Research Poster Presentations will be held on August 8 from 10:30 – noon at TBI.

All 96-cohort slots for the upcoming 2017 fall semester are filled. SPOTS (Student Preparatory Orientation Training Sessions) Camp will be held on August 7 followed by a White Coat Ceremony on August 9 at 7 pm. Dr. Arroliga is delivering the keynote for the ceremony.

Mr. Randy Simpson, Math Faculty conducted the Summer Math Institute. Thirty-eight (38) learners enrolled and 30 incoming learners or more came every day. The Math Institute received outstanding reviews from the learners. Several TBI sophomore learners came in for the entire camp to provide tutoring help that aided in the success of the Math Institute.

Former learner, Ms. Karli Ralston, graduated from TBI in 2014 was accepted to Medical School at Texas College of Osteopathic Medicine at University of North Texas.

Ms. Cathleen Joy Fuytes, a recent alumnus of the Texas Bioscience Institute (2016) worked at the Texas A&M Health Science Center in the Neuroscience Lab as one of our Summer Research Interns. After her 1st year at UT- Austin, Cathleen was selected to work in the Twin-Brains Lab in the Psychology Department on the UT campus. She directly links her work at TBI to providing the skill preparation necessary to be considered for this type of opportunity. In her words, "I am quite advanced in terms of my degree plan for undergraduate B.S. Psychology and will soon be applying for jobs in research labs and graduate school programs."

EWCHEC-HUTTO

Several community events and meetings were/will be held at EWCHEC-Hutto during July and August. In addition, Hutto ISD will host public hearings related to the EWCHEC-Hutto branch campus maintenance tax rate in Williamson County on August 24 and 31. Hearings are scheduled for 6 pm each evening at the Hutto ISD Administration Building Board Room.

Community Events hosted at EWCHEC-Hutto:

- Hutto EDC Power Breakfast – July 6
- Hutto Parke HOA Board Meeting – July 11
- Chamber of Commerce Power Luncheon – July 12
- Hutto EDC Site Visit – July 17
- Autism Awareness Education Meeting – July 25
- CASA Meeting – July 28
- Hutto EDC Power Breakfast – August 3
- Chamber of Commerce Power Luncheon – August 9

- City of Hutto Meeting – August 9

Recruiting/Public Relations Events:

- Hutto Chamber Business EXPO – August 14

STUDENT & ENROLLMENT SERVICES

General Information

Fall registration is currently ongoing. Fall 2017 classes start August 28, 2017.

During the month of July, admissions and records entered 382 new and readmission applications. Acceptance emails notifying perspective learners of acceptance to Temple College were sent electronically. The acceptance letters notified perspective and returning learners of the necessary steps to registration at Temple College as well as the availability of TConnect.

As of July 26, 2017, the advising center staff, Ms. Danya Bailey, Ms. Emily Brighi, Ms. Allison Mankin, Ms. Katie White, and Mr. Kenny Bosher contacted 677 newly admitted and re-admitted AA (Associate of Arts)/AS (Associate of Science) learners to discuss the learners' educational and career interests to ensure that learners were properly placed in their academic plan.

Ms. Peggy Watts, Director, Financial Aid, reports that at this point in the academic year 2,721 learners are receiving Pell grants for a total disbursed amount of \$8,394,757 along with 1,931 learners receiving Direct Loans for a total disbursed amount of \$9,622,023.

To date, 8,701 learners have listed Temple College on their Free Application for Federal Student Aid (FAFSA) for 2016/2017. Even though the academic year has not yet begun, we have already had 6,302 learners list Temple College on their FAFSA for 2017/2018.

The Testing Center filled an open position in July. Ms. Stephanie Hill joined the testing center team as the new part-time testing coordinator. After training, Ms. Hill will be responsible for covering the extended hours that the testing center offers to learners.

Veteran Affairs registered 414 Veteran learners for the summer semester as of July 26, 2017 (371 – 2016, 302 – 2015). Fall 2017 learners are currently enrolled in 4,776 semester hours (up from 4,118 this time last year). VA has also entered 517 class certifications in the VAONCE (Veterans On-Line Certification Entry system) for this same period. The VAONCE system tells the VA how many credit hours veteran learners are enrolled in and how much to pay the school and the veteran.

Ms. Christy Hortenstine, Coordinator Student and Enrollment Services, reports 532 learners have been seen in the Taylor in June and 571 so far in July. (These numbers do not include email or phone advising.)

Community Activities

Mr. Michael Pilgrim attended the P-20 Central Texas Regional Council meeting on June 6, 2017. This committee is made up of leaders from local business, government, schools, and higher education. The goal of the organization is to combine efforts, tools, and knowledge from all areas in order to build a strong Central Texas workforce through education and training. The committee is working on next year's events such as our Temple College Career Day held each February.

Ms. Eva Garcia attended the National LULAC (Young Adult League of United Latin American Citizens) Convention in Washington D.C. July 5 - 8 with the members of the Temple College LULAC club members. At the convention, the LULAC members had a three-day event featuring leadership development and policy discussions on issues affecting college life. The convention featured a three day LULAC Expo featuring jobs from over 250 top companies and federal agencies that are ready to interview and hire on the spot. Learners also had access to free screenings for diabetes, hypertension, and other chronic diseases. The LULAC Convention hosted the LULAC Federal Training Institute (FTI), an intensive and structured career development program for government and public sector employees. FTI offers workshops and plenary sessions that enable government employees to enhance their leadership skills and develop their executive core qualifications. LULAC learners attended three-day seminars for civic engagement, civil rights, climate change, diversity, education, employment, entrepreneurship, financial management, health care, housing, immigration, Latina empowerment, leadership, media, public service, and technology.

At the National Young Adult award banquet, Temple College Advisor/Sponsor Ms. Eva Garcia was awarded National Advisor of the year for 2017. The Temple College Young Adult Council won council of the year for the State Convention June 17, 2017 and Ms. Garcia won Advisor of the year for state convention 2017.

The purpose of the LULAC is to cultivate a better understanding of the Latin-American culture and its relationship with the learners and the community, to perform services related to Temple College and the community, to promote more interest in Spanish, and to encourage Latin-Americans to continue their education.

Professional Development

Financial Aid staff including Ms. Peggy Watts, Mrs. Inge Schey, Mrs. Melissa Jones, Ms. Rhonda Miller, and Mrs. Sheila McMillan, participated in a webinar training session hosted by the National Association of Student Financial Aid Administrators (NASFAA) titled "Federal Income Taxes Demystified" on June 1, 2017.

Ms. Peggy Watts, Mrs. Inge Schey, and Mrs. Melissa Jones participated in a webinar information session hosted by Ellucian titled "Colleague Financial Aid Update" on June 7, 2017.

From June 12-15, 2017, Ms. Katie White attended the Texas Tech University Counselors Showcase in Lubbock, Texas. Ms. White learned about major-specific transfer opportunities for junior college learners, what junior college learners will experience before, during, and after the transfer process at Texas Tech, how junior college learners can prepare for faculty engagement at the university level, and how junior college learners can excel personally, academically, and professional through the Texas Tech Alumni engagements.

Ms. Peggy Watts attended the National Association of Student Financial Aid Administrators' 2017 Annual Conference in San Diego, California from June 26, 2017 through June 29, 2017. Topics included FAFSA Application Processing and Verification Update, Title IV Reconciliation, Gainful Employment Reporting, and a Community College network session.

Mr. Michael Pilgrim attended the Ruffalo Noel Levitz recruiting conference in Denver, Colorado from July 25 to July 28, 2017. This conference focuses on best practices used by industry and colleges to attract and retain qualified learners to individual schools.

Recruitment

During the month of June and July, Mr. Pilgrim gave 39 scheduled individual and 11 walk in tours. Recruiting continues to send post cards and emails to learners that fill out a FASFA (Free Application for Federal Student Aid) Application, but have not yet submitted a Temple College Application. Recruiting has sent 540 contacts in June and July and 2,709 contacts since January.

On July 11, 2017, TSTC held a Registration Rally to increase fall 2017 enrollment. The rally was from 10:00 am to 7:00 pm. TSTC employees from multiple departments collaborated in Hutto to assist with the event. Temple College Coordinators assisted with enrollments both for TSTC and Temple College classes.

On July 19, 2017, Mr. Pilgrim held the Temple College Annual Open House at the One College Center. There were 65 learners registered at the event and well over 150 total participants. Many learners contacted recruiting through email and telephone with questions and what steps to take if they could not make the event. Mr. Pilgrim sent over 12,000 emails along with efforts from Mrs. Ellen Davis, Director, Marketing and Media Relations to promote this event.

In late April 2016, Mr. Pilgrim sent 1,348 letters to graduating seniors in Temple College District high schools. At the time, a follow-up post card was scheduled to be delivered in late July or early August to remind learners of the August 18, 2017 registration deadline. During the week of July 17, 2017, Mr. Pilgrim sent 1,348 post cards to the list of graduating seniors. Another 1,152 post cards were sent to learners who have submitted an application but have not yet registered for classes and learners that are still missing paperwork for registration. Two thousand five hundred cards were sent out to prospective learners.

Retention

Mr. Adrian Sora, Director of Student Retention reports there were 42 learners that received an academic suspension waiver, returned from a previous suspension, or entered Temple College on probation from another institution. Mr. Sora requires all learners to meet with him periodically throughout the semester in order to monitor their progress. This allows both Mr. Sora and the learner an opportunity to identify any problems that the learner may be having during the term. If a problem is identified early, changes can be made to help the learner successfully complete the term with at least a 2.0 GPA.

Mr. Sora reports that his office processed 89 Retention Alert cases during the summer 2017 semester. Mr. Sora either helps the learner or refers them to a Success Coach. Mr. Sora continues to monitor the progress of all the Retention Alert cases that are referred to a Success Coach or any other case manager(s). This affects learner success by attempting to correct the at-risk behavior early by intervening and offering the learner additional help or resources.

Mr. Sora reports that fall 2017 Zero Week registration is ongoing. There are currently 417 learners registered for an orientation during Zero Week. The majority of these learners have registered for a New Learner Orientation session. Mr. Sora also reports 63 learners have completed the online New Learner Orientation. All Zero Week activities, including the online New Learner Orientation are designed to enhance the first year experience of our learners. Learners are presented with information that is essential to their success. Information such as policies, procedures, email access, resources, and financial aid are some of the topics of discussion throughout Zero Week and during the New Learner Orientation. Fall 2017 Zero Week will be from August 21-25.

Mr. Sora has identified and reached out to 1,923 learners that attended the fall 2016, spring 2017, summer 2017, and fall 2017 that have earned 45+ credit hours, with a 2.0+ GPA, to encourage these learners to visit with an academic advisor so that they understand what they need to complete their degrees. This affects learner success by encouraging these learners to complete their respective degrees with the fewest hours possible.

Learner Events

Mrs. Melissa Jones, Financial Aid Advisor, presented five in-person loan counseling classes during the months of June and July 2017. First-time loan borrowers are required to attend one session at Temple College.

Ms. Rhonda Miller, Financial Aid Advisor, gave a Financial Aid presentation to two Learning Frameworks classes during June 2017. About ten learners attended each presentation.

Student Success Coach

Student Success Coach, Ms. Hattrice Freeman, has made calls and sent emails to the probation learners from the spring 2017 semester, along with learners that are close to graduating. Some have come in for one on one advising. Ms. Freeman has also been working one on one with learners regarding note taking, study skills, and tutoring. She has spoken to many probation learners who have agreed to meet with her multiple times throughout the upcoming fall 2017 semester to stay on the pathway to success and come off probation.

BUSINESS & CONTINUING EDUCATION (BCE)

No report.

**Temple College Foundation
Director's Report
August 2017**

Events

We had 5 passengers attending the Islands of New England trip. 2 passengers cancelled at the last minute because one had a heart attack. Income \$2000.00

We had 20 passengers on the Cruise for the College Baltic and 10 on the Rhine River. 2 passengers cancelled at the last minute due to health issues. Projected Income \$12,000

We have have 12 passengers for Tuscany on October 8, 2017. Projected Income \$5000

The Golf Tournament Call Committee has had good success and we are registering golfers daily. Ginger Watkins is very close to achieving her 20 golfers paid status!

The Kings of Cuisine Committee has started reaching out to chefs. The event will be held at the Hilton Garden Inn on September 30, 2017.

The Low Brow High Tea which brings donors and scholars together will be held on September 5, 2017 at the Hilton Garden Inn at 4:00.

Scholarships

We have sent out all donor reports and solidified scholarship recipients. D. Kirkland is presenting a free Communications seminar for all scholarship recipients.

At the request of the Board of Trustees Chair, we have developed an endowment agreement for the Trustees Success Scholarship. The goal will be to fund it with \$100,000 by the 100th birthday of the college. All Trustees, past and present are asked to support the endowment which will eventually award \$5000 each year to a full time student who passes all classes for which they're registered on the final drop date. Gifts can be made with cash, check or credit card, are tax deductible, and will allow a scholarship to be given once we've met the minimum threshold of \$10,000.

Loan Program

We have received a \$30,000 grant from the E. Rhodes and Leona B. Carpenter Foundation to help fund the Leopard Loan Program.

Building

We were able to patch the roof leaks on our own and have continued to blow out the pipes to keep the air conditioners from overflowing.

Board

Our next board meeting is November 21, 2017 at 4:00 pm at the Temple College Foundation Office.