



# TEMPLE COLLEGE FACULTY COUNCIL

## NEWS AND ANNOUNCEMENTS

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May 2017

### **Health Professions**

#### **Dental Hygiene**

For the 20<sup>th</sup> consecutive year, Temple College Dental Hygiene students continue the 100% pass rate on their national board exam. In addition, they achieved a 100% pass rate on the Clinical Western Regional Examining Board exam.

This same group of students is also active in the community. On Monday, May 8<sup>th</sup>, they presented a donation of \$675 to the Body of Christ Community Dental Clinic with funds raised from the student's research Table Clinic Presentations. Research presentations were presented in November to past TC Dental Hygiene Alumni as well as the local dental hygiene community in the form of Continuing Education.

#### **Surgical Technology**

Victoria Pizano was named the Outstanding Student of the Year.

Nine Surgical Technology students qualified for the Association of Surgical Technology Honor Society.

Providence Hospital in Waco extended employment offers to 5 current students prior to graduation. Two students have also been hired by the Scott & White surgery center, and five more have interviewed with Baylor Scott & White (main hospital) and are currently waiting for the results.

The Association of Student Surgical Technologists donated a small refrigerator to the department as the traditional gift to future students. We don't know where we are going to put it yet.

#### **Nursing**

Associate Degree Nursing had 70 May graduates. The program admitted 36 LVN-Bridging Track students for the summer and will be admitting 70 freshmen in the fall. This is an increase in enrollment (in both tracks) in order to meet local needs.

# **Math, Science, & Physical Education**

## **Mathematics**

Michael Foote, Associate Professor of Mathematics (Taylor/Hutto), volunteers his time in the community by serving as the Tennis coach for Grace Academy in Georgetown, TX. The school is a Classical Christian School and participates in the TCAL (Texas Christian Athletic League) for sports.

Over the weekend of April 7 & 8, the team participated in the TCAL State Tournament.

The team won both the Boys and Girls Team TCAL State Championships !!

Individually, team players won 1st place in Boy's Singles, Girl's Singles, Boy's Doubles, and Mixed Doubles !!!

In addition, the team had the 2nd place team in Boy's Doubles and Mixed Doubles.

The Boy's Singles champion was Michael Foote's son, Hayden Foote.

**Thanks to the Board of Trustees for your service to and support of the students, faculty, and staff of Temple College.**



# MEMORANDUM

## Vice President of Educational Services

**To:** Dr. Glenda O. Barron  
**From:** Dr. Mark A. Smith  
**Subject:** May 2017 Educational Services Report

### **EDUCATIONAL SERVICES PRESENTATION**

*“LaunchMyCareerTX”* by Dr. Daniel Spencer.

### **STRATEGIC PLAN UPDATE**

Dr. Van Miller will provide the monthly strategic plan update. This month’s report will cover the following:

#### **Goal 3. Manage Resources Effectively**

The third goal of our institutional strategic plan is to “manage resources effectively.” The **2017 Financial Condition Analysis of Texas Public Community College Districts report**, as prepared by the THECB provides valuable input into our assessment of resource management for Temple College. Although not a current measurable objective within the strategic plan, administration would like to amend the strategic plan during the fall 2017 review to include the results of this report.

### **COMMUNITY INITIATIVES AND SPECIAL PROGRAMS**

#### **Career and Technology**

The Texas Higher Education Coordinating Board (THECB) reports data on licensure pass rates for students in career and technical programs as part of the technical skills assessment (measure 1P1) in the Perkins IV Consolidated Annual Report and in the Texas Higher Education Accountability System. To ensure that the Licensure data the THECB posts is correct, institutions are asked to complete an online Licensure Report with data on students taking Licensure exams and their results.

The Technical Program Chairs who have licensure or certifications associated with their programs have been busy reporting that data to the Dr. Roberts, Perkins Contact, to meet the posting deadline of May 26, 2017.

#### **Achieving the Dream**

Achieving the Dream is updating 2017 Annual College Progress and Leader College certification process. They plan to release the materials in early May. The deadline for colleges to submit its Annual Reflection and optional Leader College Application is Friday June 23, 2017.

On Wednesday, May 10, from 3:00 to 4:00 pm Eastern, Achieving the Dream will host a webinar on the Annual Reflection and Leader College Application.

#### **Texas Higher Education Accountability Meeting**

Dr. Rebecca Richter, Director of Institutional Effectiveness, Research, and Planning, and Dr. Jimmy Roberts, AVP, Community Initiatives and Special Programs, attended the Two-Year Institution Accountability Peer Group meeting held on Monday, April 10, 2017 at the Texas Higher Education Coordinating Board’s offices.

The agenda included the review of goals and measures of the state's strategic plan 60x30TX and the introduction of the new interactive data portal.

Handouts included a draft version of the proposed key measures and contextual measures along with the proposed methodology for each.

The goals for 60x30TX are:

- Goal 1: (Overarching Goal) 60X30 - By 2030, at least 60% of Texans ages 25-34 will have a certificate or degree.
- Goal 2: Completion - By 2030, at least 550,000 students in that year will complete a certificate, associate, bachelor's, or master's from an institution of higher education in Texas.
- Goal 3: Marketable Skills - By 2030, all graduates from Texas public institutions of higher education will have completed programs with identified marketable skills.
- Goal 4: Student Debt - By 2030, undergraduate student loan debt will not exceed 60% of first-year wages for graduates of Texas public institutions.

## **ACADEMIC OUTREACH & EXTENDED PROGRAMS**

### **ELearning**

Mr. Brian St. Amour, Director for eLearning, reports that as of May 31, the old method of enabling the Respondus LockDown Browser (software securing online quiz taking) via the "Restrictions" tab in the D2L (Desire2Learn)/Brightspace (Temple College learning management system) Quiz Settings will cease to function. No further maintenance will be performed with the previous LockDown Browser integration, as it is now several years out-of-date. A new implementation of the lockdown browser will be used to allow Respondus to launch directly from within D2L/Brightspace. This will be more convenient for learners using both software tools. Brian has set-up training on May 17, 18, 23, and 24 for faculty. Additional training sessions will occur during Zero Week in the fall for faculty not teaching during the summer semester.

Twelve learner summer semester orientation sessions have been scheduled to occur between May 23 – 31. This will help learners familiarize themselves with webmail, D2L, and TConnect so they can be successful in their online courses. Ms. Christa Quigley, Assistant eLearning Director, also finalized the eLearning Reference Guide for learners. She is working with Ms. Lindsey Williams, Web Developer/Coordinator, to upload a final version of the online resource document on the eLearning web page. This quick reference guide will help learners remember the proper username and password format when logging into various online tools such as email, TConnect (learner portal) and D2L/Brightspace.

### **ProctorU Remote Exam Proctoring Software for Learners:**

ProctorU is scheduled for fall semester deployment as a fee-based convenience item for learners who cannot or will not use the testing center for proctored examinations. Learners can take an exam remotely using a webcam, which is monitored by a ProctorU proctor. Faculty will offer this option to use in their courses as they see fit. Faculty training sessions for ProctorU are scheduled on the following dates: (May 23, June 20, and July18).

### **DUAL CREDIT**

Ms. Kristen Griffith, Dual Credit Director, reports that she has completed dual credit priority registration for the summer and fall 2017 semesters. Ms. Griffith also met with dual credit administrators from McLennan Community College to discuss dual credit information, dual

credit program successes, pending legislation, and pertinent issues that each dual credit program faces in meeting the needs of its various service area ISDs.

Three newly created dual credit-focused New Learner Orientations have been scheduled at Temple, Belton, and Rosebud-Lott high school campuses. Topics will include differences between college and high school expectations, FERPA (Family Educational Rights and Privacy Act) regulations, e-learning orientation, and other standard new learner orientation topics.

### **EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTER (EWCHEC) TAYLOR CENTER**

Temple College staff and administration will be assisting Taylor ISD in a safety audit of the EWCHEC-Taylor facility scheduled in May. The Taylor ISD audit will include teaching space used by Temple College. Temple College and Taylor ISD staff continue to work on maintaining the facility and learning environment so that faculty and learners have a place to actively learn and remain safe.

### **TEXAS BIOSCIENCE INSTITUTE (TBI)**

At the TBI Friday lecture series held on April 21, TBI staff welcomed Tabitha (McDaniel) Filson MSN, RN, CPEN from Baylor Scott & White Health. Ms. Filson spoke to the learners about the broad opportunities in the field of nursing and the competitive nature of many of the programs in the nursing field. Ms. Filson has served in a variety of capacities in the field of nursing with a special highlight of achieving her certification as a pediatric emergency nurse (CPEN). The learners appreciated the presentation's tone and candor with many learners remaining afterward to ask Ms. Filson questions.

Important Events:

- TBI upcoming New Learner/Parent Orientation - May 23, 6 pm, in the TC Pavilion
- TBI Summer Math Institute (SMI) - June 5 - June 29, 9 am – 2 pm, M – TH, at the TBI

Thirty spaces are available for learners attending the SMI. The Summer Math Institute serves as a math leveling experience for learners so that they can begin their fall Middle College experience with strong math skills.

### **EWCHEC-HUTTO**

An East Williamson County Higher Education Center (EWCHEC) Management Council meeting was held on April 13 to discuss the continued opportunities and potential legislative impacts facing the partnership.

Temple College and EWCHEC representatives participated in Hutto Day at the Capitol on May 9<sup>th</sup>. Several community events and meetings are scheduled to be hosted at EWCHEC-Hutto during May including:

- Hutto EDC (Economic Development Corporation)/Chamber Power Breakfast – May 4
- Hutto Parke Home Owners Association Meeting – May 9
- City of Hutto Meeting – May 9
- Chamber of Commerce Power Luncheon – May 10
- \*Hutto ISD STEM (Science, Technology, Engineering and Mathematics) Nation Fair – May 16
- District 31 CTE (Career and Technical Education) Awards Banquet – May 20

- TACCA (Texas Air Conditioning Contractors Association ) Micro Vendor Fair – May 23

\* The Center again hosted the 4<sup>th</sup> annual Hutto ISD Stem Nation fair. This district-wide event allows Hutto ISD to showcase the best of their science, computer technology, robotics, culinary arts, mechanics, and engineering projects from each of their elementary, middle and high school campuses. The projects were displayed throughout the Hutto Center and open to the public.

## **STUDENT & ENROLLMENT SERVICES**

### **General Information**

Summer registration is currently ongoing. Classes start May 30, 2017. Fall priority registration started April 24, 2017 and regular registration started May 1, 2017.

Ms. Stephanie Perkins, Director of Testing, reports that the HESI (Health Education Systems Incorporated)-A2 ADN (Associate Degree Nursing) testing ended April 13, 2017. Altogether, both testing centers tested 304 learners.

Ms. Peggy Watts, Director of Financial Aid, reports that at this point in the academic year 2,592 learners are receiving Pell grants for a total disbursed amount of \$7,784,957 along with 1,803 learners receiving Direct Loans for a total disbursed amount of \$8,889,114.

To date, 8,519 learners have listed Temple College on their FAFSA (Free Application for Federal Student Aid) for 2016-2017. Even though the academic year has not yet begun, we have already had 4,167 learners list Temple College on their FAFSA for 2017-2018.

Mr. Patrick Finnegan reports the office of Veteran Affairs has registered 213 VA learners for the summer semester since April 10, 2017 and entered 484 certifications in the VA-ONCE online submission system for this same period.

Admissions and Records emailed information concerning the steps for graduation to all current learners to encourage eligible learners to apply for graduation.

Ms. Vicki Hanaway, Admissions and Records Technician emailed all perspective graduates a graduation packet so that they are aware of all the details for the graduation ceremony and are adequately prepared to participate in the ceremony. In addition to this email, these learners were originally mailed the packet in March.

Admissions and Records entered 4,099 high school and other higher education institution transcripts into learners' records in April. Information from external transcripts is used for testing and course evaluations so that learners can register for classes, receive an accurate degree plan, and apply for graduation.

### **Community Activities**

In April Mr. Brian Williams, Veteran's Affairs Coordinator participated in the Gran Fondo, Texas Ride to raise money and awareness for Multiple Sclerosis (MS) and the National MS Society.

In April, Ms. Angelita Ybarra, Testing Center Coordinator, administered the TSI Assessment to a total of 169 learners at Temple High School, Holland High School, Rockdale High School, Cameron High School, Academy High School, and Fred Edwards Academy.

Mr. Michael Pilgrim hosted an campus tour for Audie Murphy Middle on April 5, 2017. These 40 learners visited parts of the campus to include the Health Science Center. He also hosted Belton High School learners for a campus tour on April 13, 2017.

Mrs. Sheila McMillan, Financial Aid Advisor, went to Cameron High School to host a FAFSA workshop for about 20 potential new learners on April 6, 2017.

On April 12, 2017, Ms. Theresa Stifflemire attended the Hutto Chamber of Commerce luncheon held at EWCHEC–Hutto to receive an update on activity in the Hutto community.

### **Professional Development**

Mr. Michael Pilgrim attended an expense paid trip to Texas A&M College Station on April 10 and 11, 2017. This was part of Texas A&M's Very Important Counselor (VIC) recognition event. Texas A&M invited 30 high school counselors and only 2 community college recruiters to recognize their efforts to transfer learners finishing their bachelors at Texas A&M. This award also offers a \$1000 scholarship to be used for a learner of our choice who will attend Texas A&M.

Ms. Peggy Watts and Mrs. Inge Schey participated in a Webinar training session hosted by the National Association of Student Financial Aid Administrators (NASFAA) titled "Return of Title IV Funds: Common Questions and Common Audit Findings" on April 12, 2017.

On April 20, 2017, Ms. Misty Reid attended a Texas AHEAD (Association on Higher Education and Disabilities) webinar to learn more about the amended American's with Disabilities Act and specifically - Recent DOJ Titles II and III Guidance Concerning Who is an Individual with a Disability and Test Accommodations to better assist learners with disabilities who request accommodations.

On April 21, Academic Advising Director, Ms. Danya Bailey attended the University of Texas Dana Center Mathematics Pathway's Advisor Conference at Texas State University. University and college advisors discussed procedures for aligning math courses at the university level with meta-majors like psychology and pre-medicine to ensure that learners are taking the appropriate math courses needed for their future career.

Ms. Stephanie Perkins invited representatives from HiSET (High School Equivalency Test) and TASC (Test Assessing Secondary Completion), two of the testing center's newest exam vendors, to come and speak with the Adult Education and Literacy staff about specific exam material related to high school equivalency testing. Both HiSET and TASC join GED as official high school equivalency exams approved in Texas. This expansion of exams in Texas will allow learners to have more choices when seeking to take a high school equivalency exam.

### **Recruitment**

During the month of April, Admissions and Records has entered 897 new and readmission applications. As a result, approximately 878 emails notifying perspective learners of acceptance to Temple College were mailed. The acceptance letters notified perspective and returning learners of the necessary steps to registration at Temple College.

During the month of April, Recruiting gave 16 scheduled individual, 8 walk in and 2 group tours.

Recruiting continues to send post cards and emails to learners that fill out a FASFA Application, but have not yet submitted an application to Temple College. Recruiting has sent 163 contacts in April and 1,821 contacts since January. We have seen an increase of over 1,000 prospective learners that have submitted their Temple College applications. Recruiting is also making phone calls to these learners to ensure they follow-up, complete their applications, and send in all paperwork for registration. Recruiting will track the number of learners that actually attend in summer and fall to determine if this is an indication of future enrollment.

Mr. Pilgrim has received directory information from high schools in our college district. To date, information on 1,330 graduating high school seniors has been collected. A Temple College acceptance letter was mailed to all 1330 graduating seniors on April 21, 2017 to welcome them, inform them of their acceptance to Temple College, and what steps to take next. A postcard will be sent between the months of May-July 2017 with the fall 2017 registration dates. The learners will be encouraged to come in early in order to maximize their opportunity of having the schedule they desire. Getting the right classes and schedule will help with their academic integration into college.

On April 7, 2017, EWCHEC – Hutto hosted a College Preview day called Open House. Staff from Temple College, Texas State Technical College (TSTC), and Texas A & M – Central Texas collaborated together to ensure a successful visit so learners, parents, and area school counselors were better informed of the EWCHEC-Hutto educational opportunities. Presentations were presented on financial aid, admissions, and general college information. A separate presentation was provided to school counselors at a counselor-only luncheon. Over 200 learners attended along with 26 high school counselors.

On April 19, 2017, Ms. Theresa Stiffemire, Coordinator, Student Enrollment Services and Mr. Michael Smith, Recruiter for TSTC gave a personalized tour to a group of members with Leadership Round Rock, hosted by the Round Rock Chamber of Commerce, to better inform them of services provided at EWCHEC-Hutto.

As of April 25, 2017, the Advising Center Staff, Ms. Danya Bailey, Ms. Emily Brighi, Ms. Allison Mankin, Ms. Katie White, and Mr. Kenny Boshier contacted 556 newly admitted and re-admitted AA (Associate of Arts)/AS (Associate of Science) learners to discuss the learners' educational and career interests to ensure learners were placed in the proper academic plan.

### **Retention**

Mr. Adrian Sora, Director of Student Retention reports that his office has processed 470 Retention Alert cases at this point of the semester. These cases are one of the early intervention measures that identifies at-risk behaviors in Temple College learners. Forty-one professors have submitted at least one Retention Alert case this spring. Mr. Sora reports that the final report date for the 107 probation and suspension learners is May 5, 2017.

Mr. Sora reports that fall 2017 Zero Week planning is underway. Mr. Sora also reports that the pilot for the online New Learner Orientation has begun. He selected 20 new learners to participate in the pilot. As of April 25, 2017, eight learners have successfully completed the online New Learner Orientation quiz and received their certificate(s) of completion. All Zero Week activities as well as the New Learner Orientation are designed to enhance the First Year experience of our learners. Learners are presented with information that is essential to their success. Information such as policies, procedures, email access, resources, and financial aid are just some of the topics of discussion throughout Zero Week and during the New Learner Orientation.

Mr. Sora will be contacting the fall 2016 "Stop Out" learners to inform them about summer and fall 2017 registration dates.

### **Learner Events**

Mrs. Inge Schey, Associate Director of Financial Aid, and Mrs. Melissa Jones, Financial Aid Advisor, presented two in-person loan counseling classes during the month of April 2017. First-time loan borrowers are required to attend one session at Temple College. About 20



learners attended the classes this month. Three additional loan counseling classes are scheduled for May 2017.

Mrs. Sheila McMillan gave a Financial Aid presentation to two Learning Frameworks classes during April 2017.

### **Student Life Events**

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| May 2 | Young Adult LULAC Meeting 12:30 p.m. in the ASU              |
| May 3 | Student Government Association Meeting 12:30 p.m. in the ASU |
| May 4 | Spring Fling at TBI 10:00 a.m. – 1:00 p.m.                   |
| May 9 | Young Adult LULAC Meeting 12:30 p.m. in the ASU              |

### **Student Success Coach**

Student Success Coaches, have worked 1,241 calls for the spring 2017 developmental repeaters, probation, and referrals. Topics addressed with the learners include attendance; tutoring resources; study skills strategies; and time management strategies. Learners are also encouraged to come in for meetings.

### **BUSINESS & CONTINUING EDUCATION (BCE)**

Mrs. Gracie Conner attended the Texas Administrators of Continuing Education (TACE) Conference in Austin, gathering important updates in healthcare, grants, labor market changes, and legislative updates.

Health profession career courses are increasing in enrollment. Additional clinical opportunities and externships add hands on knowledge for students entering the work world.

**Temple College Foundation  
Director's Report  
May 2017**

**Events**

We participated in the Spring Fling at Temple College. We held our annual “garage sale” and thank all who donated items for the sale.

The Foundation is hosting the Islands of New England Tour which will depart on June 16 and return June 23. There are 7 passengers attending that trip.

The Golf Tournament Call Committee will be meeting on June 8<sup>th</sup> to secure sponsors. The tournament will be held at Wildflower Country Club on Sept. 18.

The Kings of Cuisine Committee has started reaching out to chefs. The event will be held at the Hilton Garden Inn on September 30, 2017.

The Low Brow High Tea which brings donors and scholars together will be held on September 5, 2017 at the Hilton Garden Inn.

**Scholarships**

Scholarship applications closed April 1. We will be able to fund all applicants with a scholarship. We will be sending out scholarship award notices in May so that students have time to use funds to register for Fall classes. Reminder that students don't receive funds until they've successfully completed their classes, but they automatically qualify for a Leopard Loan to register for classes.

At the request of the Board of Trustees Chair, we have developed an endowment agreement for the Trustees Success Scholarship. The goal will be to fund it with \$100,000 by the 100<sup>th</sup> birthday of the college. All Trustees, past and present are asked to support the endowment which will eventually award \$5000 each year to a full time student who passes all classes for which they're registered on the final drop date. Gifts can be made with cash, check or credit card, are tax deductible, and will allow a scholarship to be given once we've met the minimum threshold of \$10,000.

**Loan Program**

We have been maxing out our Leopard Loans every semester. We will continue to seek additional funding to keep that program going and growing.

**Building**

5 new air conditioning units have been installed. Unfortunately, we have substantial roof leaks. We're working through our insurance to see if there was hail damage that may have been the cause of the leaks.

## **Community Projects**

Bike Share – Bikes are being checked out and used regularly. We have increased the number of bikes at UCA and the downtown Library where they are getting the most use.

Jennifer presented at the International Conference for the Association of Fundraising Professionals in San Francisco in May. Her presentation is about the Workforce Preparation Program and the modules and protocols used at the Foundation to train new and part-time employees. The focus is on hiring, training and evaluation of soft skills necessary for workplace success.

## **Board**

Our next board meeting is August 15, 2017 at 4:00 pm at the Temple College Foundation Office.