AGENDA ITEM 7-a

Reports: Faculty Council

Staff Recommendation: No Action Required

Dr. Paul Foutz, President of the Temple College Faculty Council, will present a report on Faculty Council activities.
MEMORANDUM

Vice President of Educational Services

To: Dr. Glenda O. Barron
From: Dr. Mark A. Smith
Subject: March 2016 Educational Services Report

The Educational Services presentation will be "A Day in the Life of VA" by Mr. Patrick Finnegan. Outlined below are the reports from the educational services centers/departments.

COMMUNITY INITIATIVES AND SPECIAL PROGRAMS

**Perkins Grant**
On Friday April 15, from 9:00 a.m. – 11:30 a.m. Temple College will be hosting a nationally recognized expert in student success and retention in higher education at the Leopard Room in the Pavilion. Dr. Kathleen Gabriel is the author of *TEACHING UNPREPARED STUDENTS: Strategies for Promoting Success and Retention in Higher Education*. She will be sharing proven practices that will not only engage all students in a class, but also create the conditions—while maintaining high standards and high expectations—to enable at-risk and under-prepared students to develop academically, and graduate with good grades. She will also explain how to work effectively with academic support units on campus. Dr. Gabriel currently serves as Assistant Professor - School of Education, California State University, Chico. The event is supported with funds from the Carl D. Perkins Basic Grant in accordance with the grant’s professional development plan.

**Achieving the Dream**
DREAM 2016 was held in Atlanta, GA on February 23 - 26, 2016. DREAM is the annual convening of the Achieving the Dream National Reform Network – the nation’s most comprehensive non-governmental reform network for student success in higher education history. This flagship event brings together over 2,000 influential policy-makers, investors, thought-leaders, and practitioners from around the world who are dedicated to addressing one of our nation’s most urgent challenges: helping more community college students succeed.

Temple College was represented at the conference by Dr. Glenda Barron—President, Dr. Mark Smith—Vice President, Educational Services, and Hattrice Freeman—Student Success Coach, Student and Enrollment Services Division.

**Texas Association for Institutional Research (TAIR)**
Dr. Rebecca Richter—Director, Institutional Effectiveness, Research and Planning and Dr. Jimmy Roberts—Associate Vice President, Community Initiatives and Special Programs attended the 38th annual TAIR Conference in San Antonio. TAIR is the professional organization supporting institutional research, planning, evaluation, and policy analysis in Texas institutions of higher education.

ACADEMIC OUTREACH & EXTENDED PROGRAMS

**eLearning**
Mr. Brian St. Amour, Director for eLearning, reports that he and the eLearning staff are currently finalizing work on the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) narratives and attached evidence for the 4.8.1, 4.8.2 and 4.8.3 sections response for the Temple College accreditation five year report. These specific SACSCOC standards focused on distance learning are new for this report and address specific issues for online course delivery.

The eLearning staff are also working on a D2L Migration from 10.3 to 10.5. The plan is to migration after spring semester conclusion and prior to summer semester start. A conference call is scheduled for early March to discuss the need to investigate “continuous updates” model and implications to faculty and students.

In support of community engagement, Brian attended the Texas Distance Learning Association quarterly meeting on February 26, at Central Texas College in Killeen and is scheduled to attend the Texas Distance Learning Association annual Users Conference March 28 - 31 in San Antonio.

Virtual College of Texas (VCT)

Ms. Christa Quigley, Associate Director eLearning/VCT Coordinator, reports that she completed reviewing and adding credentials for two faculty to offer Temple College courses to VCT students. Second eight-week Temple College courses were finalized and enrollments compared to other schools’ offerings. Christa has done further investigation on a VCT pilot for closed captioning services for participating Texas colleges (cost structure was previously out of reach for smaller institutions.)

DUAL CREDIT

Mr. Stephen Phelps, Director Dual Credit, reports he attended several meetings and training sessions including serving as Chair for the Title IX policy development meetings. Outside meetings included the Belton Career and Technical Education (CTE) Advisory meeting, CTE pathways meeting with Temple ISD, Program Advisory meetings with Temple ISD, Hutto ISD, and Belton ISD. He also participated with Dr. Daniel Spencer in the Legacy Early College High School site visit.

Dual credit enrollment for spring 2015 was:

- 2,039 duplicated students
- 922 unduplicated students
- 6,531 semester hours
- 115,584 contact hours

Currently for spring 2016 we have:

- 2,002 duplicated students
- 942 unduplicated
- 6,366 semester hours
- 109,616 contact hours

EWCHEC-TAYLOR

Kim Townsend, Office Manager EWCHEC-Taylor reports that a request was made to Taylor ISD for 32 keys since they will be rekeying the outside doors of the building soon. In addition
to the keys, an inquiry was also made regarding an alarm similar to the one on the outside door near the student lounge, being put on the door that leads outside to the back of the building from the chemistry lab. Inquiry was made due to someone using this as an exit and not making sure the door is locked and secure. Officials from Taylor ISD had the “No guns on campus” signs installed by the front entrances.

When comparing enrollment numbers for spring 2016 to spring 2015 there were 115 less duplicated students this spring. Some of the notable reasons would be fewer classes offered in the developmental education area (learning frameworks, developmental math, and study skills) and lower enrollment in the LVN program. Typically there are 24 students enrolled in the LVN program and this semester there are only 13 students.

TEXAS BIOSCIENCES INSTITUTE (TBI)

Ms. Kristen Griffith, Coordinator, TBI/Middle College Advisor, and Alicia McQueen, TBI Office Manager, report on March 7 faculty and administration from Texas A&M Central Texas will be visiting the TBI to tour the facility, discuss programs, learner recruitment, and their possible participation in the Summer Research Experience.

School tours with officials from El Paso ISD and Salado ISD are being scheduled to discuss best practices and development of a STEM Academy respectively. A partnership with Salado ISD as a STEM Academy could once again link TBI with the T-STEM/Educate Texas initiatives that are occurring across the state.

The Spring Lecture Series is ongoing. Upcoming speakers and topics include:

- March 11 – Ms. Tracey Cooper, MSN. A Career in Nursing
- April 8 – Mr. Morgan Merriman, TBI Alumni. Current Research in Pursuit of a Neuroscience Ph.D.
- April 29 - Dr. Verheyden, BS&W Plastic Surgeon

EWCHEC-HUTTO

The Hutto City Manager has given TSTC the City’s endorsement for construction of the EWCHEC-Hutto monument sign along State Highway 130 without the need for city permitting or a variance from the city sign ordinance. TSTC is moving forward on the RFQ process.

Community Events hosted at EWCHEC-Hutto:

- Hutto EDC/Chamber Power Breakfast – March 3
- Citizen Police Academy – March 8
- Chamber of Commerce Power Luncheon – March 9
- Citizen Police Academy – March 22

Recruiting Events:

- TC Career Day – March 4
- University of Houston-Victoria representative @ EWCHEC-Hutto – March 29

STUDENT & ENROLLMENT SERVICES

General Information
**EWCHEC-Hutto**

Mr. Henry Morin, Coordinator, Student and Enrollment Services, reports 531 students were served for financial aid, admissions applications, evaluations, advising, registration, add and drop, cashier functions, and/or general questions. Some of these students were seen on more than one occasion.

**EWCHEC-Taylor**

Ms. Christy Hortenstine, Coordinator Student and Enrollment Services, reports 650 students have been seen in the Taylor center so far in the month of February. (These numbers do not include email or phone advising.) Thirty-two percent of those are financial aid related, 5% admissions related, 12% academic advising related; and 51% advising over multiple areas of admissions, financial aid, and academic advising.

Ms. Hernandez, Ms. Brown, and Ms. Hortenstine have been busy meeting with traditional students, nursing students, and Legacy ECHS students regarding graduation and transfer planning. Ms. Hernandez and Ms. Hortenstine are presenting to the prospective LVN students during their monthly information sessions as well as to the LVN students who will start their program in June.

In February, the Taylor center handed out Valentine’s candy to students.

The EWCHEC-Taylor staff, faculty, and students are preparing for the American Cancer Society’s Relay for Life on April 8th. They have coordinated and hosted the silent auction for the last 10 years. Staff, faculty, and students request silent auction donations from local businesses and run the silent auction during the event. Relay for Life is a wonderful community event attended by over 1000 people throughout East Williamson County.

Ms. Hortenstine attended the Taylor ISD District Education Improvement Committee meeting on February 11.

**Admissions and Records – February report**

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**Advising**

On February 1, 2016, Ms. Kathleen “Katie” Kilday began her position as the academic advisor/E-Advisor.
On February 2, 2016, Academic Advisor, Ms. Emily Brighi, attended the Texas Tech/University of Houston Transfer counseling conference in Austin. Ms. Brighi met with transfer and admissions counselors from TTU/U of H to discuss community college transfer students and how best to assist them with the transfer processes to both institutions.

On February 4-8, 2016, Academic Advisors, Ms. Emily Brighi, Mr. Ray Wendel, Ms. Alfreda Washington, and Ms. Katie Kilday presented to EDUC 1300 Learning Frameworks classes. They discussed the advising center, university transfer, and answered individual student questions.

On February 8, 2016, Ms. Danya Bailey, Director of Advising, and Ms. Sarah Artus, Associate Registrar, met with Alan Lytle to start discussing Student Education Plan programming for AA Academic Pathways.

On February 12, 2016, Ms. Danya Bailey met with Sheila Spence, Department Chair of Surgical Technology, and Alicia Buck, Clinical Coordinator for Surgical Technology to discuss advising for the new AAS Surgical Technology degree.

**Financial Aid Board Report**

Ms. Peggy Watts, Director of Financial Aid, reports that 725 students were seen at the front counter during the month of February 2016. There were 14 financial aid suspension appeals received during the month with 36% approved and 64% denied. So far for the 2015-2016 academic year, there have been 2,749 students receiving Pell grants for a total disbursed amount of $8,401,218 along with 1,951 students receiving student loans for a total disbursed amount of $10,002,602.

Ms. Lisa Schmidt presented an in-person loan counseling class on February 5, 2016. She will present at least two more classes this spring 2016 semester. First-time loan borrowers are required to attend one session at Temple College. There are usually 30 to 40 students present per session.

Mrs. Inge Schey presented a seminar at the Temple College Foundation on February 5, 2016 regarding financial aid and disbursements. There were seven students present.

Ms. Peggy Watts submitted the Texas College Work-Study Progress Report to the Texas Higher Education Coordinating Board on February 3, 2016. So far this academic year, we have 31 students participating in this program earning $19,577 in funds provided by the State and an additional $6,526 matched by Temple College.

Ms. Peggy Watts completed the financial aid component of the Integrated Postsecondary Education Database (IPEDS) survey on February 5, 2016. The financial aid component was due February 10, 2016.

The Texas Educational Opportunity Grant (TEOG) and TEXAS Grant fund requests were submitted to the Texas Higher Education Coordinating Board on February 15, 2016 for the 2015-2016 academic year. The total year-to-date amounts requested were $470,802 and $10,556, respectively.
Ms. Rhonda Miller, Mrs. Inge Schey, Mrs. Lisa Schmidt, Mrs. Sheila McMillan, and Ms. Peggy Watts participated in a Webinar training session hosted by the U.S. Department of Education titled “How Modules Can Affect Title IV” on February 17, 2016.

Ms. Rhonda Miller gave a Financial Aid presentation to several Learning Frameworks classes on February 18, 2016 and February 22, 2016. There are usually 15 to 20 students present in each class.

Mrs. Sheila McMillan, Mrs. Lisa Schmidt, and Mrs. Inge Schey participated in FAFSA Night sessions held four evenings throughout the month of February. These events were held at local high schools and the Temple College campus in Taylor.

First-time loan borrowers are scheduled to receive their refund on March 4, 2016. The second disbursement of spring-only loans is scheduled for April 8, 2016.

Other Financial Aid Information:

- 2015-16 academic year - 30.7% of total students enrolled received federal loans so far this year for a total amount disbursed of $10,002,602. The percentage of students receiving federal loans is prone to increase during the summer due to students exhausting other forms of financial aid during the fall and spring semesters.

- 2014-15 academic year - 39.7% of total students enrolled received federal loans for a total amount disbursed of $16,086,684.

- 2013-14 academic year - 36.6% of total students enrolled received federal loans for a total amount disbursed of $18,318,741.

- FY 2013 - The preliminary Cohort Default Rate estimated by NorthStar Education Services for Temple College is 11.89%. The U. S. Department of Education should announce institutions’ Unofficial Cohort Default Rate on February 29, 2016 and the Official Cohort Default Rate on September 26, 2016.

- FY 2012 - Official Cohort Default Rate 15.4%
  - Students in Default: 261
  - Students in Repayment: 1,685

- FY 2011 - Official Cohort Default Rate 23.3%
  - Students in Default: 333
  - Students in Repayment: 1,424

- FY 2010 - Official Cohort Default Rate 26.1%
  - Students in Default: 308
  - Students in Repayment: 1,178

Ms. Hernandez and Ms. Hortenstine continue to process Satisfactory Academic Progress (SAP) appeals as well as financial aid verifications and loan requests. Two Entrance Loan Counseling
Classes were offered at EWCHEC in February and two additional classes are scheduled for March. They also held a FAFSA night on February 18 at EWCHEC-Taylor open for any student or prospective student. Two students were given the In-Person Loan Counseling session this month at EWCHEC-Hutto.

Recruitment

On February 13, 2016 Ms. Theresa Stifflenire and Mr. Henry Morin, Coordinators, Student Enrollment Services, volunteered at the FAFSA Saturday event held at Hutto High School from 8 a.m. - 12:30 p.m. Approximately 200 families attended and received help completing their FAFSA for college.

On February 29, 2016 Ms. Theresa Stifflenire, Coordinator, Student Enrollment Services, attended her first meeting with the Community group “Hutto Has Heart” here at EWCHEC–Hutto.

Ms. Hortenstine and Ms. Hernandez are hosting FAFSA nights at local schools and at the EWCHEC-Taylor. The FAFSA night at Taylor High School was attended by over 75 students and parents. There were five Temple College Financial Aid Advisors/Coordinators assisting the guests. They have been working with local area high schools to finalize their dual credit course requests for 2015-2016. They are scheduling College 101 information sessions for graduating seniors in May for Taylor, Rockdale, Granger, Thrall, Bartlett, and Thorndale ISDs.

February 11    Elective Fair at Taylor High School
February 12    Information Table at Round Rock Opportunity Center
February 17    Career Fair at Taylor Middle School
February 17    FAFSA Workshop at Taylor High School
February 18    FAFSA Workshop at Temple College Taylor Campus
February 22    FAFSA Workshop at Thorndale High School
February 22    College Fair at Bartlett High School
February 24    FAFSA Workshop at Rockdale High School
February 24    Thrall High School Showcase Event
March 9        Thrall Community Education Foundation – College 101 Presentation
March 10       Rockdale Dual Credit Night
March 23       Information Table at Taylor High School

Retention

No Report

Student Accommodations/Athletic Advising

Ms. Reid-Coordinator of Student Accommodations/Athletic Advisor sent letters for accommodations for the spring 2016 semester on January 14, 2016. Ms. Reid is still processing new documentation for new accommodation students for spring 2016. Currently 409 accommodation letters have been approved and sent for 123 accommodation students for spring 2016.

Ms. Reid has started processing new applications and test scores for new incoming athletes for fall 2016.
On February 17, 2016 -Ms. Misty Reid, Mr. Stephen Phelps, Dr. Dan Spencer, and Mr. Michael Pilgrim met with Ms. Alecia Ward with the P-20 Council to complete the planning for the 2016 Temple College Career Day to be held on Friday March 4, 2016 at Temple College. The Career Day at Temple College will host several area high school students who have not yet decided on a college or career choice.

**Student Life Events for the month of February**

No report

**Student Success Coach**

Ms. Anjanette Mesecke, Student Success Coach, is working with the spring 2016 developmental repeaters who are repeating a course for at least the second time. Ms. Mesecke will continue contacting these students throughout the semester to see how the classes they are progressing. Anjanette is also working retention alert cases for the spring 2016 semester that faculty have submitted because of class absences and lack of performance issues in their classes. In addition, Anjanette continues working with some of the academic probation students she saw prior to the start of the spring 2016 semester who still need assistance. Study skills strategies and time management strategies are being emphasized.

**Testing**

Ms. Stephanie Perkins, Testing Center Director, reports that overall in the month of January 576 students tested at the Main Campus Testing Center and 132 students tested at the EWCHEC-Hutto Testing Center. Tests administered include the TSI Assessment, GED, ACCUPLACER, TEAS-V, HESI-A2, CLEP, classroom exams, and proctored exams from other colleges/universities.

Ms. Angelita Ybarra, Testing Center Coordinator, reports that in February 67 high school students were tested at their high school. The Testing Center has several high schools scheduled to take the TSI Assessment in March and April.

The HESI-A2 administration began for the ADN applicants on February 22, 2016 and will continue until March 31, 2016. The Testing Center continues to give the TEAS V Assessment for the application deadlines of other allied health programs.

The Pre-Assessment activity, a step that must be done before taking the TSI Assessment, is now going to be offered through a company called Querium. A link is being added to our webpage that students will be able to follow to complete this activity. Querium has put together a fantastic tool for student to get acquainted with the TSI Assessment, its requirements, institutional information, and offers students optional TSI study information. We are excited about this new Pre-Assessment activity and hope that it will be beneficial to students.
Veteran’s Affairs

Certifications:

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BUSINESS & CONTINUING EDUCATION (BCE)

The BCE division will be offering the following Spring & Summer skills enhancements courses:

- Accounting and Finance
  - Payroll Professional Academy
  - QuickBooks 2014
- Communication and Language
  - Service Excellence - 8 hour Customer Service Workshop
  - Working and Living Effectively with Others - Interpersonal Communication Skills/Valuing Differences
  - Dealing with Difficult People
  - Grammar and Punctuation Review for Professionals
  - American Sign Language for the Workplace
  - Beginning Spanish
  - Beginning Conversation French and Italian (Ed2Go online)
Distance Education: Access and Success

The Texas Higher Education Coordinating Board (THEB) has released the updated Distance Education Reports with FY 2016 data that includes Fall 2015. These reports provide information on enrollment and semester credit hours in distance education and non-distance education courses. Distance Education, as defined in the report, can include all sections not taught at the colleges main campus and includes internet courses. For this article, we will focus on courses taken entirely through the internet. According to the summary report from the THECB, 26.3% of all semester credit hours attempted by Temple College students were attempted through internet-based sections. This information is important in the student success discussions given that internet sections of courses typically do not have the same success rate as face-to-face sections. In the Fall 2015 semester, the success rate (as defined by a grade of A-C) of internet-only sections was 60% compared to a success rate of face-to-face sections of 77%. Hybrid sections, a combination of face-to-face and internet, had a success rate of 72%.

This knowledge has led to discussions by the strategic planning committee on the possibility of creating pre-requisites for enrolling in internet-based sections and of providing additional professional development for instructors of these sections to promote ways for supporting students in the classes. The discussions have centered on balancing the need for access to coursework with the support and information students need to be successful in non-traditional educational settings.
Aspirational Practice for Institutional Research

The Association for Institutional Research (AIR) was asked “what should IR look like if student success really matters?” With input from more than 260 individuals, the answer is a look at how disruptive innovations are impacting the field now and the opportunities ahead. On February 25, AIR released their answer to this question in the Statement of Aspirational Practice for Institutional Research. The statement, authored by Randy L. Swing and Leah Ewing Ross, was written with four broad themes.

- An expanded definition of decision makers
- Structures and leadership for institutional research
- Leadership for the institutional research function
- A student-focused paradigm

In the report, the authors call for activating data-informed student, faculty, and staff decision making through an expanded definition of decision makers and supporting a decision-making process by activating a networked institutional research function. The authors also discuss new leadership responsibilities within the traditional Institutional Research structure and provide an image of a student-focused paradigm.

AIR is the world’s largest professional association for institutional researchers. The organization provides educational resources, best practices and professional development opportunities for more than 4,000 members. Its primary purpose is to support members in the process of collecting, analyzing, and converting data into information that supports decision-making in higher education.

The complete report is available for download from http://www.airweb.org.

Did You Know?

In Fall 2014, 74% of contact hours generated at Temple College were taught by full-time faculty. The statewide average for the same semester was 61%.

Temple College reported 105 full-time faculty and 141 part-time faculty

The student/faculty ratio for Temple College during the same reporting period was 23 to 1 while the state average was 20 to 1.

Source: Texas Higher Education Accountability System
Executive Director’s Report
March 2016

Grants

We are still seeking $30,000/year for three consecutive years to fund summer internships for students attending the Texas Bioscience Institute. We have received a commitment from Temple College for $10,000/year, and a commitment from the Temple Health and Bioscience District for $10,000/year. Additionally, the THBD has offered an additional $5000/year if we can get that matched as well. The TBI staff are already working to screen student applicants, and arrange for internship spaces. **We are looking for funding for $15,000/year for three consecutive years. We can’t leave this money on the table.**

Workforce Preparation

We are continuing to expand our social media content management with our Student Workers. We have put in two new proposals to manage social media for different businesses and organizations.

Gifts

We are working with the family of a nursing graduate who was working in the ICU at BS&W who suddenly passed away. They would like to establish an endowment in her name. We wrote the program for her memorial service and were able to be of assistance to her family who are all from out of town.

Events

We are announcing the next Cruise for the College for July of 2017. We are combining a 12 day ocean cruise through the Baltic with an 8 day river cruise down the Rhine. Guests can choose to do one, the other or both.

The Date Night Dash was a success with 70 runners and a net profit of $3100. We will look to expand the race next year with a 5k and a 10K to attract a larger running audience. We had exceptionally good feedback from the runners that they loved the course, thought the campus looked great, wanted to do the pedestrian bridge twice, and loved the game shows. We sent out thank you’s to our sponsors who made that a profitable event.

We will have a “Spring Cleaning” sale at the Temple College Spring Fling. We will try to sell outdated and unused items that have been collected at the Foundation over the last 10 years.

We have included a calendar with event dates for the upcoming year. Please put those in your calendars and try to attend events as they are of interest and fit in your schedules.
Leopard Loan Program

We made a presentation at the Hutto Lion’s Club regarding the progress of our Leopard Loan program. They had donated the initial $5000 to serve Hutto students, and we were able to report that we had used those funds on 15 students, had made over $10,000 in loans, and currently had about $2000 out in loans. They were a wonderful audience, and we may receive additional funding in response to our need to cover all scholarships with loans so that students can have access to tuition dollars.

After our presentation in San Diego, Los Angeles Harbor College has been working very closely with us and has announced that they have put together a loan program that mirrors ours, including the budget class. They were very grateful for our help and felt like they couldn’t have done it without the generous support they received from our staff who shared materials, talked through concerns, provided guidance and answered questions.

Jeremy Medina, a student worker who has been with us for two years, applied for a Leopard Loan to pay his car payment. He is paying us back with his financial aid. The loan was made during my absence and was made directly to Jeremy instead of the loan company because they could not take a credit card and staff did not want him to accrue late fees while a check was processed. This is against our policy and all staff have been reminded that we will not ever give funds directly to a student – even the ones we know and love. Jeremy has already paid back the loan, and he did provide confirmation that the payment had been made to the car loan company. I am simply alerting of this error and affirming to you that it has been addressed and will not recur.

Seminars/Student Outreach

We have been offering two free seminars a week for the last month. We’ve had relatively good turnouts for all of the classes. One of the teachers (and Rotaract advisor) attended the Time Management Seminar and was really impressed and would like to offer the class again and try to attract a larger audience. The budget classes are always well attended and continue to offer us insight into students, as well as a concrete plan for them to follow. While in Hutto, at the Lion’s Club meeting, it was suggested that it might be helpful to provide seminars at the EWCHEC center for current and potential students from Hutto High. We will work with Robbin Ray at the Hutto Center to see if this would be an appropriate offering and if she thinks we could draw a big enough group.

We have made contact with the Director of Recruiting at TC, and will join that team to help provide information to potential students about the Foundation, our programs and services. We used to be very involved in that and had great student connections that came from those encounters. We think this will help TC get the word out about the opportunities available within our service area.