



TEMPLE COLLEGE FACULTY COUNCIL

NEWS AND ANNOUNCEMENTS

June 2016

Rotaract and Student Government

Rotaract hosted student seminars on budgeting, scholarship writing, and time management the last few weeks of the Spring semester. Turnout was great and the students seemed to be benefitting from the experiences.

Rotaract is also working with LULAC to plan a voter registration drive and will be hosting seminars in which area leaders will speak to students.

The Student Government Association is back on track with a new president and is working towards revising the bylaws and recruiting new members.

Health Professions

ADN Nursing

The ADN program had 75 students pinned/graduated on May 12th at 7:00 pm in the MAMPAC. These students are now preparing to take their State of Texas Board Exams.

Claudia Turner, ADN faculty, received the NISOD Excellence in Teaching award on May 29th at NISOD's annual International Conference on Teaching and Leadership in Austin. NISOD is the National Institute for Staff and Organizational Development housed in the College of Education at the University of Texas at Austin.

Vocational Nursing

The Vocational Nursing department graduated 37 students from the Temple campus and 13 from the Taylor campus. The VN department also handed out its spring awards.

Vocational Nursing Awards 2016:

Caring Heart Temple - Dawn Guenat Taylor - Lauren Hooker

Clinical Excellence Temple - Shantel Hern Taylor - Karmjeet Gill

Dental Hygiene

All 11 Dental Hygiene students graduated and passed the national board exam. This is the 19th year of 100% pass rate for TC's Dental Hygiene students.

Respiratory Care

Thirteen Temple College students completed the Advanced Respiratory Therapist program and were honored at a degree completion and recognition ceremony at the TC Pavilion on Friday, May 13, at 6:30 p.m.

Graduates were Gabriel Greene, Devon Kisely, Todd Reeves, and Ashley Sanders of **Temple**; Blaine Severson of **Harker Heights**; Amanda Flanary and Rikki Krumnow of **Lott**; Wayne Wrisk of **Moody**; Chantal Easley and Adrian Perez of **Round Rock**; Lydia Galvan of **Aransas Pass**; and Stacy Sutton of **Junction**.

In an unusual circumstance, the Honor Graduate award was a tie with the recognitions going to Adrian Perez and Wayne Wrisk. Selection was based mainly on grade point average, but also considered student involvement, attendance, professionalism, and clinical achievements.

A reception for the graduates, their families and guests followed the ceremonies.

Business and Career Professions

Criminal Justice/Police Academy

The Temple Police Academy Cadet Class 2016A graduated on Thursday, June 2, 2016.

This is the 15th graduating class. TC continues to have a 100% pass rate on the state licensing exam.

Fine Arts

Music

Mary Fairlie presented an open forum talk on the Grand Ole Opry at the Bell County Museum to celebrate the Opry's 90th birthday on Saturday, June 4th at 11:00 am.

Math, Science, & Physical Education

Physics/Astronomy

Dr. John McClain, Physics faculty, gave a talk at the Central Texas Astronomical Society's star party titled "New Horizons for New Horizons". The event was held at the Jane and Paul Meyer Observatory near Clifton.

New Horizons is the probe that flew by Pluto last summer. It has been retargeted for a new destination as it continues to downlink the data it took last summer. This talk updates the information retrieved since last summer and justifications for selecting new Kuiper Belt Objects to visit.

Thanks to the Board of Trustees for your service to and support of the students, faculty, and staff of Temple College.



MEMORANDUM

Vice President of Educational Services

To: Dr. Glenda O. Barron
From: Dr. Mark A. Smith
Subject: June 2016 Educational Services Report

The Educational Services presentation will be "Making Work Better by Helping People Work Better" by Ms. Jennifer Lazarow. Outlined below are the reports from the educational services centers/departments.

COMMUNITY INITIATIVES AND SPECIAL PROGRAMS

Achieving the Dream

The 2016 Annual Reflection to Achieving the Dream was submitted on June 1, 2016. The reflection has changed considerably over the years. This year, in addition to reporting on progress, the college was asked to outline the institution's student success vision, identify change priorities, and identify the key metrics used to measure progress. The reflection also included a survey of the college's leadership coach and data coach, as well as an update on each of our identified interventions.

Perkins

The licensure report for Temple College was uploaded to the Texas Higher Education Coordinating Board's data reporting system. Three programs reported 100% pass rate for the 2014-2015 school year—Criminal Justice/Police Science (Police Academy), Dental Hygiene, and Surgical Technology. Disclosable programs (5 or more test takers) had licensure pass rates from 83% to 98%. The overall pass rate for all learners was 92%.

ACADEMIC OUTREACH & EXTENDED PROGRAMS

ELearning

Mr. Brian St. Amour is meeting with Dr. Daniel Spencer and Dr. Jimmy Roberts to review draft and make final edits to the interim Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) mid-term report draft.

Eleven eLearning sessions were scheduled for May 23, 2016 – May 30, 2016 at Hutto, Taylor, and Temple locations. All sessions were well attended.

Summer logistics underway for the Virtual College of Texas. Enrollment is nearly double compared to summer 2015 (increased from 17 to 32 = 88% increase). Fall Semester logistics in progress.

The draft of the new proposed proctored testing policy has been sent out for the 30-comment period after being reviewed by Faculty Council and by the Policy Manual Review Committee.

DUAL CREDIT

No report at time of submission.

CAMERON CENTER

Mr. Gary Jackson, Dr. Daniel Spencer, and several ITS staff members traveled to Cameron to close out the Cameron Education Center and retrieve usable furniture, fixtures, and or equipment. The Cameron EDC has a perspective purchaser for the building and asked Temple College to move any resources out of the building.

TAYLOR CENTER

Mr. Dinh Lam was in Taylor on Thursday, May 26 to work on cabling on the back wall of room 105 for summer video conferencing needs. In addition, he was also working to complete all classroom phone wirings and installations so that all rooms can have telephones with speakers installed for emergency notification capabilities.

Temple ITS personnel were in Taylor on Tuesday, May 31 working on issues to help with picture quality and transmission of summer classes being transmitted from Taylor to Temple and Hutto.

TEXAS BIOSCIENCE INSTITUTE (TBI)

Staff at the TBI held a successful New Parent/Student Orientation on Tuesday, May 24. Over 75% of our learners attended with family members.

The TBI-Middle College Summer Math Institute will run June 6, 2016 - June 30, 2016. Twenty learners are currently signed up to attend. This is a non-mandatory math prep-leveling course. It is recommended for learners who scored 359 or less on the math portion of the TSIA. A score of 350 is the current minimum passing score for the math portion of the TSIA.

The TBI Summer Research Experience will also be starting on June 6. Sixteen learners will be participating in the full-time research project with an assigned mentor located across the Central Texas area. The capstone poster session is scheduled for August 9 at 10 a.m. at the TBI facility.

EWCHEC-HUTTO

Several community events and meetings will be held at EWCHEC-Hutto during June.

Community Events hosted at EWCHEC-Hutto:

- Hutto EDC Power Breakfast – June 2
- Hutto EDC Meeting – June 2
- Texas Instruments CE Class – June 7-8
- Chamber of Commerce Power Luncheon – June 8
- Hutto Fire Department Employment Testing – June 14
- Hutto Police Department Recruit Testing – June 17
- Hutto Parke HOA Board Meeting – June 21
- Hutto Police Department Training – May 23-26

Recruiting Events:

- Hutto High School Counselors – June 21

- Hutto High School Counselors – June 28

STUDENT & ENROLLMENT SERVICES

General Information

Summer 2016 classes started May 31, 2016. Summer enrollment is 2,066 as of June 1, 2016. Registration is still ongoing for 2nd 6 week classes.

Fall 2016 priority registration began April 25, 2016 and regular registration began May 2, 2016. As of June 1, 2016 current enrollment is 2,176.

EWCHEC Hutto

Mr. Henry Morin, Coordinator, Student and Enrollment Services, reports 1,578 learners were served for financial aid, admissions applications, evaluations, advising, registration, add and drop, cashier functions, and/or general questions. Some of these learners were seen on more than one occasion.

EWCHEC Taylor

Ms. Christy Hortenstine, Student and Enrollment Services Coordinator, reports 703 learners have been seen in the Taylor center so far in the month of May. (These numbers do not include email or phone advising.) Thirty percent of those are financial aid related, 7% admissions related, 12% academic advising related; and 51% advising over multiple areas of admissions, financial aid, and academic advising.

Ms. Bachman and Ms. Hortenstine have met with each of the new LVN learners one on one regarding registration and financial aid. Taylor will have 27 LVN learners (since 3 learners were called up to the ADN program in Temple this week).

Taylor staff have been very busy registering learners for summer 2016 classes and advising learners on their schedule for fall 2016 implementing the new academic pathways.

The Taylor Center staff is also busy finalizing registration for dual credit and Legacy Early College High School learners for summer and fall registrations.

Ms. Hortenstine and Ms. Bachman held a New Student Orientation for approximately 30 new learners in May. Mr. St. Amour also held an e-Learning workshop during the Taylor Center's Zero Week.

Admissions and Records – May report

Applications Entered into Colleague	613
Transcripts Entered into Colleague	5,474
Transcripts Requested (learner requested)	1,598 w/dup 1,948
Transcripts Equated	4,723

Advising

Ms. Danya Bailey, Advising Director, provided academic transfer pathway training to all main campus staff advisors on Wednesday, May 18, 2016. She provided the same training to Taylor/Hutto advisors and coordinators on Monday, May 23, 2016.

The academic transfer pathways for the Associate of Science degrees in Biology, Chemistry, Math, and Pre-Med were completed and approved for publication on Thursday, May 26, 2016.

On Wednesday, May 25, 2016, Ms. Stephanie Perkins, Testing Director and International Advisor, met with Ms. Bailey and International Advisors, Ms. Alfreda Washington and Mr.

Alan Wendel to discuss the SEVIS (Student and Exchange Visitor Information System) representative visit and upcoming changes for F1 Visas and paperwork requirements.

Financial Aid Board Report

Ms. Peggy Watts, Director of Financial Aid, reports that 1,732 learners were seen at the front counter during the month of May 2016. There were 112 financial aid suspension appeals received during the month with 65% approved and 35% denied. So far for the 2015-2016 academic year, there have been 2,833 learners receiving Pell grants for a total disbursed amount of \$8,649,046 along with 2,145 learners receiving learner loans for a total disbursed amount of \$11,108,060. For the 2016-2017 academic year, 2,120 learners packaged with Pell grants and/or learner loans have been processed.

The Financial Aid Office ran the satisfactory academic progress calculation process on May 16, 2016 for the spring 2016 semester. A total of 2,846 learners were evaluated this period. Of this, 345 learners were placed on financial aid warning and 705 learners were placed on financial aid suspension.

Ms. Rhonda Miller, Financial Aid Advisor, gave a financial aid presentation to the Dental Hygiene learners on May 26, 2016. There were 14 learners present.

Mrs. Lisa Schmidt, Financial Aid Advisor, presented two in-person loan counseling classes during the month of May 2016. She will present at least five classes during the summer 2016 semester. **First-time loan borrowers are required to attend one session at Temple College.** There are usually thirty to forty learners present per session.

Ms. Rhonda Miller, Mrs. Lisa Schmidt, Mrs. Sheila McMillan, Ms. Peggy Watts, and Ms. Kristina Richardson, participated in two webinar training sessions hosted by the U.S. Department of Education (ED) on May 6, 2016 focusing on the 150% Direct Subsidized Loan Limit.

The initial financial aid refund disbursement for SU2016 is scheduled for June 23, 2016. First-time loan borrowers are scheduled to receive their refund on July 14, 2016.

Student Loan Information:

- 2015/16 academic year: 33.4% of total learners enrolled received federal loans so far this year for a total amount disbursed of **\$11,108,060**. The percentage of learners receiving federal loans is prone to increase during the summer due to learners exhausting other forms of financial aid during the fall and spring semesters
- 2014/15 academic year: 39.7% of total learners enrolled received federal loans for a total amount disbursed of **\$16,086,684**
- 2013/14 academic year: 36.6% of total learners enrolled received federal loans for a total amount disbursed of **\$18,318,741**

Cohort Default Rate:

- FY 2013: The U. S. Department of Education announced our Unofficial Cohort Default Rate of **11.8%** on February 29, 2016. The Official Cohort Default Rate is scheduled to be released on September 26, 2016
 - Learners in Default: 231
 - Learners in Repayment: 1,951
- FY 2012: Official Cohort Default Rate **15.4%**
 - Learners in Default: 261
 - Learners in Repayment: 1,685
- FY 2011: Official Cohort Default Rate **23.3%**

- Learners in Default: 333
- Learners in Repayment: 1,424
- FY 2010: Official Cohort Default Rate **26.1%**
 - Learners in Default: 308
 - Learners in Repayment: 1,178

Return of Title IV Funds:

Financial Aid recipients who enroll and receive Title IV Federal Student Aid (FSA) funding for a particular semester, then fail to complete that semester may have to repay part or all of the unearned FSA funds received for that semester. FSA funds used in this calculation include Direct Loans, Pell Grants, and Federal Supplemental Educational Opportunity Grants. Federal Work-Study funds are not included in the calculation.

The College is required to return any unearned FSA funds from the learner's institutional charges, including tuition, fees, and books.

The learner is responsible for all unearned FSA funds above what the College is not required to return.

These unearned FSA funds are returned to the U.S. Department of Education and refunded to the respective Title IV programs. All unearned funds returned by the College represent a debt owed by the learner to the College.

- **FY 2015/2016:**
 - Spring 2016:
 - 130 learners calculated for the term
 - Total unearned FSA funds returned \$59,241.97
 - Fall 2015:
 - 121 learners calculated for the term
 - Total unearned FSA funds returned \$37,501.45
- **FY 2014/2015:**
 - Total of 334 unduplicated learners calculated for the academic year
 - Total unearned FSA funds returned \$126,550.14
- **FY 2013/2014:**
 - Total of 382 unduplicated learners calculated for the academic year
 - Total unearned FSA funds returned \$152,144.01
- **FY 2012/2013:**
 - Total of 387 unduplicated learners calculated for the academic year
 - Total unearned FSA funds returned \$123,271.67
- **FY 2011/2012:**
 - Total of 715 unduplicated learners calculated for the academic year
 - Total unearned FSA funds returned \$197,884.83
- **FY 2010/2011:**
 - Total of 585 unduplicated learners calculated for the academic year
 - Total unearned FSA funds returned \$194,055.90

One learner was given the In-Person Loan Counseling session this month at EWCHEC - Hutto.

Ms. Bachman and Ms. Hortenstine continue to process satisfactory academic progress appeals as well as financial aid verifications, summer intent forms, and loan requests for summer 2016 and for the 2016-2017 school year. Two Entrance Loan Counseling classes were offered at EWCHEC in May. Two additional Entrance Loan Counseling classes are

scheduled for June 2016. They also offer individual Entrance Loan Counseling classes as needed.

Recruitment

Mr. Michael Pilgrim, Coordinator of Recruitment Programs, reports a decrease in group campus tours during the month of May. The number of individual tours remained steady throughout the month, and there was a significant increase in the number of learners referencing Temple College on their FASFA applications. There were 20 individual tours, 1 high school tour, 1 learner event, and 1 elementary school.

On May 10, 2016 Ms. Theresa Stifflemire and Mr. Henry Morin, Coordinators, Student Enrollment Services, Dr. Robbin Ray, Center Director of EWCHEC – Hutto, Mr. Edgar Padilla, TSTC, Provost – Williamson County, Ms. Carley Leasure, Texas A & M University – Central Texas, Director of Recruiting, Mr. Joe Williams, Texas A & M University – Central Texas, Recruiter, Ms. Stacy Suhre, Texas A & M University – Central Texas, Coordinator of Off-Site Outreach & Support Services, Mr. Caleb Steed, TSTC, Interim Director of Recruiting, and Ms. Sherri Arrington, TSTC, Recruiter attended a follow-up meeting about EWCHEC's Spring Preview held in April 2016. Suggestions and ideas were shared to help with the planning of next year's Preview. As of right now, the date of April 7, 2017, is the tentative date for next year's Preview.

On May 11, 2016, Mr. Michael Pilgrim attended the first annual "Round Rock Express College Day" at the Dell Diamond in Round Rock. Over 700 learners from elementary through junior in high school attended the game. Before the game learners had an opportunity to visit with colleges and recruiters around the stadium.

On May 17, 2016 Ms. Theresa Stifflemire, Coordinator, Student Enrollment Services set up and manned a recruiting table at the STEM Nation event held at EWCHEC – Hutto. Colleges and universities were invited by Hutto ISD to attend for recruiting opportunities. Other colleges in attendance were: Texas State Technical College, Texas A & M University – Central Texas, Texas A & M University – College Station, Texas Tech University, University of Houston, University of Texas at Austin, and Texas State University.

On May 17, 2016, Mr. Michael Pilgrim attended the Manor Middle School College Fair in Manor Texas.

On May 18, 2016, Temple College hosted 200 Junior and Senior learners from Gear-Up Rosebud-Lott. Learners from Temple, Rosebud, Lott, Troy, Holland, and Buckholts ISDs spent the day attending classes on professional behavior, personal finance, applying to college and college readiness. All learners were given general information about Temple College and academic offerings. Mr. Michael Pilgrim also gave a 20 minute presentation on Temple College at the beginning of the session. The event was a great success, and Temple College will continue to host similar events when space is available.

On May 26, 2016, 140 5th graders from Pershing Park Elementary in Killeen came to Temple College to learn why continuing education past high school is an important part of their future. The learners spent time learning about Science, Technology, Engineering, and Math (STEM) opportunities, careers related to these fields and Temple College offerings in each STEM area. This event was well received by the learners and teachers. As time allows, Temple College recruiting will continue similar events to help build a good rapport with local school districts.

Mr. Pilgrim will attend community events, chamber activities, and visit with local businesses throughout the month. Mr. Pilgrim will also work to engage more businesses and local

community resources in order to ensure people in our community know the opportunities they have at Temple College.

Retention

Mr. Adrian Sora, Director of Student Retention reports that at the end of the spring 2016 semester, his office processed over 645 Retention Alert cases. There were a 51 instructors that submitted Retention Alert cases.

Following the end of the spring 2016 semester, Mr. Sora reports that 899 learners were placed on academic probation. This represents a reduction in number of learners on probation when compared to spring 2015. Mr. Sora reports that 283 learners were placed on academic suspension following the conclusion of the spring 2016 semester. Once again, this represents a reduction from spring 2015. Mr. Sora has sent the probation list to the Success Coaches so they will be able to contact these learners. They will report their actions to Mr. Sora and Mrs. Rose.

Summer 2016 Zero Week has concluded. The fall 2016 Zero Week schedule is already completed and in place for learners to sign up. Mr. Sora will be working on an online New Student Orientation over the summer and will have a draft copy by the middle of July to preview.

Student Accommodations/Athletic Advising

Ms. Misty Reid, Coordinator of Student Accommodations/Athletic Advisor sent letters of accommodations for the summer 2016 semester on May 25, 2016. Ms. Reid is still processing new documentation for new accommodation learners for summer 2016. So far 57 accommodation letters have been approved and sent for 30 accommodation learners for summer 2016.

Ms. Reid has started processing new applications and test scores for new incoming athletes for fall 2016 and has started enrolling all athletes in their fall classes. She has also started processing athlete summer graduation applications. IN addition, Ms. Reid is working on the athlete academic all-American list for the 2015/2016 year.

Student Life Events for the month of June

- June 6 Movie on World War II Arnold Student Union (ASU)
- June 8 Snow Cones Front of ASU
- June 21 Handout out Watermelon Celebrating 19th June in front of ASU
- June 23 Handout Popcorn in One College Centre (OCC)
- June 29 Win-it-in-Minute Game in the ASU

Student Success Coach

Ms. Hatrice Freeman, and Mr. Joseph Shilo, Student Success Coaches reports they have completed the first summer emails for the learners on academic probation. They made learners aware that it is required that they come and meet with a Student Success Coach sometime during the first two weeks of classes.

Ms. Anjanette Mesecke, Student Success Coach, handled over 750 phone calls for developmental repeaters (Learners who were repeating a course for at least the second time.) during the spring 2016 semester. Some learners also came to the office in addition to the calls they received. The calls were the ones she made to the learners in addition to the return calls the learners made back to her. Contacting the learners was an ongoing endeavor during the semester as the learners were contacted multiple times. When contacting the learners, some of the topics addressed were how the class(es) were

progressing for them, attendance, retesting, tutoring resources, study skill strategies, time management strategies, and contact information for the instructors. Details regarding the calls, including date and time of the calls and the conversations with the learners, were documented and reported.

Testing

Ms. Stephanie Perkins, Testing Center Director, reports that overall in the month of July 775 learners have tested at the main campus Testing Center and 221 learners have tested at the EWCHEC Hutto Testing Center. Tests administered include classroom exams, proctored exams for other colleges/universities, ACCUPLACER, GED, TEAS V, CLEP, Computer Competency, and the TSI Assessment. The Testing Center on Main Campus and at the EWCHEC-Hutto Center will continue to observe extended hours, open until 8:00 pm, on Wednesdays during the summer terms.

Veteran's Affairs

No Report

BUSINESS & CONTINUING EDUCATION (BCE)

BCE Featured Summer Courses

- Human Resources
- Information Technology (Data Networks)
- Many online opportunities!
- More Health Professions -- with externships!

Classified Staff Training

BCE instructor Jennifer Lazarow presented to Temple College Classified Staff, "Before You Press SEND: 10 Tips for More Effective E-Mail & Top 10 Grammar and Punctuation Mistakes to Avoid"

Attendees represented several divisions, expressed appreciation of new skills, and continued the presentation with their numerous questions.

Comments Received:

- "Sitting through an information session with Jennifer Lazarow was entertaining, enlightening, and rewarding. I picked up several tips. One tip was on what words to AVOID using in an e-mail: obviously, clearly, and basically are a few of them. Another tip is to keep your emails to the point. Don't put extra fluff in the body of your emails. Ms. Lazarow's session was well worth the time spent."
- "I found the session to be informative, educational, and enjoyable! I have since styled my emails in a framework suggested by Jennifer. (Less wordy, use bullets, state the purpose statement be first) It has made them easier to read to my recipients. How do I know that? Since this training, I have noted that the responses include the information that I actually seeking – fancy that! Before, I was having to go back and forth – wasting much time for both of us!"
- "The grammar and punctuation review gave helpful reminders and was a lot of fun too. I do love brainteasers."
- "There are a few things I have noticed since the training."

- I don't use exclamation points as much, because people might not take it as happy excitement.
- Many fellow employees do not use salutations in emails. Learners are worse about doing this and they don't sign their names.
- She gave us statistics that were surprising.
- I enjoyed her class. She kept us all involved and gave us good information. I would take a class with her again."
- "I really enjoyed the class. It has been a long time since I have had classes on punctuation, and I reaffirmed some things I thought I remembered and learned some others. I am being more careful with my emails now. I always had the impression that everyone did their emails short and sweet and never any friendliness to them. I always worried that I was being too friendly and wasting the person's time with "Hi, how are you?" After taking the class, I learned it is better to be a little friendly and cordial. Jennifer was very entertaining and made the class enjoyable. I would like to take the complete class, but I cannot get away from here long enough. I did go ahead and order the book from Amazon."
- "I don't know how much grammar is being taught in the schools these days, but I don't think it touches on everything we learned in school "back in the dark ages."
- "The class was great and I would highly recommend it."

Comments from BCE Instructor Regarding A Recent Hutto Course Collaboration-Updated Courseware

Subject: RE: Photoshop extensions for 4/6 & 4/20/16

Good Morning!

I, too, am deeply grateful to all of you for your time and efficiency which you completed this project. The First Baptist Church ladies are very excited to continue their Photoshop instruction which they began last year at your site. They were impressed with your computer lab then and now will be thrilled to see the lab has been updated to the new Photoshop CC 2015 version which they use in their office.

It is such a pleasure working with your team!

Belinda Minzenmayer

WE at BCE are proud of jobs performed by many of our outstanding instructors! We are also very appreciative of Temple College divisions working well together to accomplish our goals.

AGENDA ITEM 9-c

Temple College Foundation Report

Staff Recommendation: No Action Required

There is no Temple College Foundation Report for June 2016.